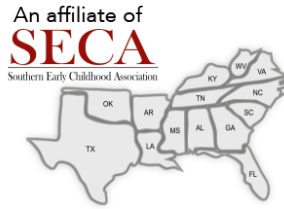




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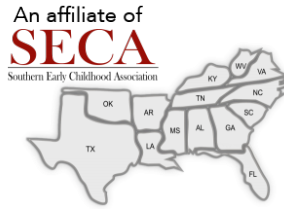
Executive Director Report

FLAEYC Board Meeting, January 9, 2019

1. **CONFERENCE PLANNING:** I have met with Phyllis Kalifeh and we had initial conversation about the 2019 Conference. We will meet again during the week of January 14-18, including the Shared Services Team, for purpose of developing timeline and assigning tasks.
 - a. **Action-** Form Conference Program Task Force, including Members and Strategic Partners. Purpose is to advise and make recommendations for Conference Program and Special Events.
2. **CHAPTER ADMINISTRATION:**
 - a. **Update Information Request:** A communication will go out this week to all Chapters requesting update information and activity reports for September- December 2018. The Chapters will be provided a timeline for returning the requested documents, Feb. 28, 2019. The requested information includes:
 - i. Current Chapter Contacts- Leader, Finance Representative, Communication Manger, etc.;
 - ii. Chapter Advisory Council Representative;
 - iii. Last Four (4) Months Bank and Budget Information; and
 - iv. Last Four (4) Months Member Engagement and Outreach Activities, including number of participants.
 - b. **Chapter Advisory Council:** In consultation with Rebekah Reneke, Chapter Advisory Council Chair, the following survey information will be sent out to all Chapters:
 - i. Preferred day and time for scheduled Chapter Advisory Council Meetings- Doodle Poll; and
 - ii. Survey on interests and concerns to be addressed.
3. **FLORIDA EARLY LEARNING DISASTER RECOVERY PROJECT:** As of the Jan. 4 Conference Call, the donation fund has raised over \$9,000, with these funds focused on the grants to the providers impacted by Hurricane Michael. There is also a separate fund that has over \$20,000 in donations that will be utilized for mental health programming and services for impacted programs and their children.
 - a. **Action Needed:** FLAEYC volunteers to serve on Grant Application Task Force. This will be a short-term task force, working virtual, and the members will review the grant application, making recommendations for funding.



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4. MEMBER ENGAGEMENT ACTIVITIES:

a. Action Requested:

- i. Form short term Task Force to identify possible membership engagement activities, e. g.- Discussion groups (virtual) around “Hot Topic” news articles and reports, Book Reviews and Discussions, Fred Rogers Movie- viewing and follow-up discussion groups.

- 5. FLORIDA EARLY LEARNING PROGRAM:** Participated on a call with Raquel Diaz and Lucienne Grasso with Early Learning Florida regarding this new year of funding for the program. FLAEYC has an opportunity to resume the EL Program. I will work with the information provided by Lucianna to develop a potential program description and operating budget, with a focus on producing positive revenue for FLAEYC. I am going to contact CDEA about their online program to discuss the positive as well as challenging aspects of the program.

Chris Duggan, FLAEYC Executive Director