



## **BYLAWS APPROVED AUGUST 25, 2017**

### **ARTICLE I: NAME**

The name of this organization shall be the Florida Association for the Education of Young Children, Inc. (FLAEYC).

### **ARTICLE II: PURPOSE**

The purpose of this organization shall be to work on behalf of young children and their families. A further purpose shall be to provide opportunities for the cooperation of individuals and groups who are concerned with the well-being of young children.

Some of the particular concerns of the Florida Association for the Education of Young Children will be:

1. To further the development of knowledge and understanding of young children and the dissemination of such information;
2. To contribute to the professional growth of persons working with and for young children;
3. To encourage the provision of educational and developmental resources and services for young children;
4. To work to improve the standards for group care and education of children and to improve the quality of life for them; and
5. To provide support for local affiliate associations in their work toward these objectives.

### **ARTICLE III: MEMBERSHIP**

Membership in Florida AEYC can be designated by joining the National Association for the Education of Young Children or the Southern Early Childhood Association.

#### Section A

The classes of membership shall be determined by NAEYC and SECA.

#### Section B

Members shall be entitled to rights and privileges of membership:

- To vote;
- To hold office and to be eligible for appointment to committees;
- To attend and to participate in annual meeting;
- To receive publications and announcements; and
- To participate in any FLAEYC chapter.

### **ARTICLE IV: FISCAL, MEMBERSHIP YEAR & DUES**

#### Section A

The fiscal year of the Association shall be from January 1 to December 31.

#### Section B

The membership year of the Association shall be determined by NAEYC and SECA.

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### Section C

Dues required for state membership shall be determined by NAEYC or SECA. The members shall be informed of any changes through an official Florida Association for the Education of Young Children notification.

## **ARTICLE V: CHAPTER PARTICIPATION**

### Section A

Any group of FLAEYC members organized to further purposes compatible with those of the Florida Association for the Education of Young Children, the Southern Early Childhood Association, and the National Association for the Education of Young Children may become chapter of FLAEYC with the approval of the Board of Directors.

## **ARTICLE VI: BOARD OF DIRECTORS**

The elected officers of the Association, who shall also serve on the Board of Directors, shall be:

1. President,
2. President-Elect or Past-President,
3. Secretary
4. Chapter Advisory Council Chair

These officers will serve on the Executive Committee of the Board of Directors and will serve as the Finance and Personnel Commissions.

The additional elected members of the Board of Directors shall be:

5. Members at Large (6 to 9)
6. SECA Representative

The appointed officers of the Association shall be:

7. The Financial Officer will be appointed by the President annually with the majority vote of the Board of Directors. There is no term limit.

### Section A

The duties of the elected and appointed Board of Directors shall be those specified in these Bylaws, the Rules of Order of the Association and by the parliamentary authority that guides this Association.

### Section B

The election of the Board of Directors shall be by mailed ballot, electronic ballot, and/or phone ballot. The election of the President-Elect, the Secretary, and half of the members at large occurs in the even numbered years.

The election of the Chapter Advisory Council Chair, half of the Members at Large, and the appointment of the Financial Officer will occur in the odd numbered years.

The Chapter Advisory Council Chair is elected by simple majority from all Chapter Advisory Council members. Each chapter shall have one Chapter Advisory Council member. Selection of the Chapter Advisory Council member shall be left up to the chapter.

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The election of the SECA Representative occurs every third year and will be determined by SECA members only.

The term of office for President shall be for one term of two years or until a successor has been elected and assumed office. The term of office for President-Elect shall be for one year. The term of office for Past President shall be for one year. The term of office for the Secretary, the Chapter Advisory Council Chair and the Members at Large shall be for two years or until a successor has been elected and assumed office. The term of office for SECA Representative shall be for three years or until a successor has been elected and assumed office. No officer shall serve more than two consecutive terms in the same office.

### Section C

Officers shall assume their duties on January 1st following their election.

### Section D

A vacancy in the office of President shall be filled by the President-Elect or Past-President. Vacancies in other offices shall be filled through appointment by the President with the approval of the Board of Directors by simple majority vote.

### Section E

The voting members of the Board of Directors shall consist of the:

1. President,
2. President-Elect or Past-President,
3. Secretary
4. Chapter Advisory Council Chair
5. 6 – 9 Members at Large
6. SECA Representative
7. Financial Officer appointed by President with approval of Executive Board

### Section F

The Board of Directors shall exercise general supervision of the Association and implement the purposes of the Association.

### Section G

The Board of Directors shall meet at least twice a year. Meetings shall be called by the President and/or at the written request of at least a simple majority of the Board of Directors. The President shall arrange the Executive Board meetings.

### Section H

A simple majority of the members of the Board of Directors shall constitute a quorum.

### Section I

The Board of Directors may conduct business by mail, using technology, fax, or phone. A simple majority vote of the Board of Directors must be secured within a stipulated time in order to effect action.

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### **ARTICLE VII: ELECTIONS**

#### Section A

The election of officers shall be held annually by mailed ballot, electronic ballot, and/or phone ballot. The selection of Nominating Committee members will take place as follows, with further guidelines in the Rules of Order.

#### Section B

The Nominating Committee shall consist of six Florida Association for the Education of Young Children members. The President shall appoint one member with the approval of the Board of Directors, who shall be chair. The Chapter Advisory Council Chair will serve as a nonvoting advisor.

#### Section C

It shall be the duty of the committee to recommend a slate of nominees for every vacated Board of Directors position. (The Board of Directors should represent the multi-ethnic and multi-cultural membership of the Florida Association for the Education of Young Children and should include representatives from different types of programs and different areas of the state.)

#### Section D

It shall be the duty of the Nominating Committee to present a slate of candidates for the offices to the Board of Directors for approval and publication on a mailed ballot, electronic ballot and/or phone ballot. The consent of candidates must be obtained and the candidates must be a member of the Florida Association for the Education of Young Children.

#### Section E

No member shall serve on the Nominating Committee more than two consecutive terms.

#### Section F

A majority vote by those voting shall constitute an election.

### **ARTICLE VIII: MEETING**

The Association membership shall meet annually.

### **ARTICLE IX: CHAPTER ADVISORY COUNCIL**

#### Section A

The Florida Association for the Education of Young Children will have a Chapter Advisory Council. This Council will be made up of representatives of each FLAEYC Chapter. This Council will advise the Board.

#### Section B

The Chapter Advisory Council shall meet with the Executive Board at least once a year.

#### Section C

The Chapter Advisory Council will elect a chair who shall serve on the Board of Directors and on the Executive Committee of the Board.

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### **ARTICLE X: COMMISSIONS AND COMMITTEES**

The President, with the approval of the Board of Directors, shall have the power to create such commissions, task forces, and committees as necessary to carry on the work of the Association. The President shall be an ex-officio member of all committees except the Nominating Committee. All commission and committee members (except the elected members of the Nominating Committee) shall be selected and assume duties as stated in the Rules of Order.

### **ARTICLE XI: REVISIONS AND AMENDMENTS**

The constitution shall be amended by two thirds (2/3) of the members voting providing a written notice has been given thirty (30) days in advance. The Constitution may be amended through a mail vote, electronic and/or phone vote by two thirds (2/3) of those members voting.

#### Section A

Recommendations for amendments or revisions may originate from the Executive Board, from a committee of members appointed by the President with the approval of the Board of Directors, or from any fifteen (15) members of the Association.

#### Section B

Amendments or revisions originated by fifteen (15) members of the Association must be submitted to the membership by the Board of Directors with its recommendation.

#### Section C

Voting on proposed amendments or revisions shall be by mail vote, electronic ballot and/or phone ballot or at the first annual meeting after the conditions specified in Article VI of the Constitution can be fulfilled.

### **ARTICLE XII: REMOVAL OF A BOARD MEMBER**

#### Section A

A Board member may be removed for malfeasance, misfeasance or non feasant in accordance to the protocol specified in the Rules of Order.

### **ARTICLE XIII: DISSOLUTION OF THE ASSOCIATION**

#### Section A

A recommendation for the dissolution of the Association shall be adopted by a three-fourths vote of the membership. The recommendation shall be approved by three-fourths of the members voting on the issue.

#### Section B

In the event of dissolution, the residual assets of this organization will be turned over to one or more organizations which themselves are exempt from Federal Income Tax as organizations described in Section 501 (c) (3) of the Internal Revenue code of 1954 or the corresponding provisions of any prior or future Internal Revenue code, or the federal, state, or local government for exclusively public purpose.

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### **ARTICLE XIII: PARLIAMENTARY AUTHORITY**

The parliamentary rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall guide this Association in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special Rules of Order the Association may adopt.