



Emilu T. Alvarez

*"When you give a child a crayon,
they will color your world..."*

531 SW 99th Avenue
Miami, FL 33174
Tel. 305-335-6817
Email: eta58@att.net

EARLY CHILDHOOD ADMINISTRATOR...

Passionate, highly skilled, certified Early Childhood Educator with over 30 years of teaching and supervision experience, holding high the belief that the most important goal is to create a caring, loving and nurturing environment for our young children, that will set them on a path for strong emotional and cognitive development.

Successfully managing an accredited preschool with over 350 children in attendance daily. Achieving and maintaining N.A.E.Y.C. Accreditation since 1995. Maintaining in good standing a Gold Seal Award from the State of Florida for Quality Care since 1997. Preparing an individualized plan for staff development. Successfully supervise and lead a terrific team of 45 Early Childhood Professionals.

Building a personal relationship with parents which promotes trust and confidence as we build a community in the place of an Early Childhood Center.

SKILLS AND ENDORSEMENTS...

- Child Development
- Innovative Program Design and Development
- Classroom Management
- Parent Involvement and Reporting
- Staff Training, Supervision and Evaluation
- School and Student Safety
- Teamwork and Goal Setting
- Public Speaking
- First Aid and CPR Certifications
- Childcare Regulation & Background Screening Provider
- Multicultural & Ethnic Awareness
- Strategic Planning
- Community Outreach
- Curriculum Development
- Non-profit program overseeing
- Educational Leadership

CAREER HISTORY...

Director, The Creative Learning Center 1995 to present...

Assume daily management and responsibility of a licensed center, work with staff to ensure implementation of D.A.P. Curriculum under the guidance and standards of NAEYC. Plan and coordinate recruitment and enrollment of children. Oversee and train staff on child assessment process. Evaluate staff yearly. Work with parents to create a relationship of respect and understanding. Manage and prepare a budget for financial operations of the non-profit center. Monitor the maintenance and janitorial services of the facility. Responsible for submitting monthly financial and program reports to CLC Committee Board. Maintain in good standing all the criteria set by NAEYC. Perform all duties with enthusiasm and professionalism.

Pre-K Teacher / Curriculum Coordinator, The Creative Learning Center 1990 to 1995...

Lead Teacher, Our Lady of the Rosary School 1985 to 1990

EDUCATION...

Bachelor of Science in Childhood Education, Florida International University School of Education (2000)
State of Florida Department of Education, Professional Educator's Certificate for Primary Education
Florida Child Care and Education Program Director Credential

COMMUNITY & AFILIAE INVOLVEMENT...

- NAEYC, FLAEYC, SECA and SFAEYC Comprehensive Member since 1995.
- Organize yearly toy drive and toy distribution since 1995.
- Race for the Cure participant and survivor booth organizer 1997, 1998, 2000, 2011 and 2015.
- Original Board Member of the Leadership Initiative / Success by Six at the United Way Center of Excellence Accreditation Campaign (1999).
- Organize St. Jude's Trike-a-Thons since 1996.
- Hosted SFAEYC Director's Support Group 2011 - 2014.
- Presented the Beverly Tate Award in the name of SFAEYC at Miami-Dade College in 2014, 2015 and 2016.
- Received Proclamation for "The Week of the Young Child" by Mayor Tomas Regalado, mayor of the City of Miami", and presented it to SFAEYC and Miami-Dade College.
- Member National Association for Professional Women.
- Member University of Miami Zeta Tau Alpha Sorority.